

UPPER ARLINGTON PUBLIC LIBRARY

BOARD OF TRUSTEES SPECIAL MEETING

April 19, 2007 7:30 a.m.

MINUTES

Vice-President Perera called the meeting to order at 7:36 a.m.

IN ATTENDANCE

BOARD MEMBERS: Brian Perera, Megan Gilligan, John Magill, Bryce Kurfees, and John Burtch.

OTHERS PRESENT: Ann Moore, Director; Kate Porter, Assistant Director; John Forgos, Owner's Representative; Roger Haack, Forgos & Associates; Joel Snyder, Joel Snyder Architects; Nancy Roth, Administrative Secretary

Perera made a motion to excuse the planned absence of Charles Motil. Burtch seconded the motion. **VOTING AYE:** Perera, Gilligan, Magill, Burtch and Kurfees. **VOTING NAY:** None.

OPERATIONS COMMITTEE

Moore asked Forgos to summarize the bid opening for the Lane Road Site and Foundation Maintenance Project. A bid Tabulation is attached to these minutes as Exhibit A. Forgos said that there were two bids for the excavation that were very close. There was only one waterproofing bid but it was under budget. Forgos said that there was no reason not to accept the bid.

He noted that awarding both bids to one bidder would have been ideal. Forgos said that Sylvia Gillis advised that since the packages were advertised and bid separately, that they should be evaluated and awarded separately. He noted that the low bidder for the excavation, G & G Enterprises, is a company that is known to the library. Forgos noted that the price for Alternate #1 was a very good price and that he would recommend proceeding with that project along with the other site work. That recommendation was reflected in the resolution.

Forgos introduced Roger Haack. Forgos said that Haack would be acting as his foreman for the Lane Road project since the nature of the project would require close daily supervision. He said that the contracts are ready for signatures. Forgos noted that he plans to have a pre-construction meeting next week. He has made arrangements for the removal and storage of the air conditioning unit from Lane Road. Forgos said that this will be a busy site and that there will be safety issues to be addressed as it proceeds.

Resolution 22-07

To Award the Contracts for the Lane Road Library Site & Foundation Maintenance Project

WHEREAS the Board of Trustees of the Upper Arlington Public Library advertised for bids per Ohio Revised Code 3375.41 for the Lane Road Branch Library Site and Foundation Maintenance project (excavation of the perimeter of the basement walls, replacement of the perimeter foundation drainage system, & the application of basement waterproofing system) for a 4 week period;

WHEREAS the bids were opened shortly after noon on Tuesday, April 17th and publicly read (see attached tabulation of bids);

AND WHEREAS upon the advice of the library's owners' representative John Forgos and Joel Snyder, Architect, the Board wishes to award the contracts for this work;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Upper Arlington Public Library, Franklin County, Ohio in accordance with the Ohio Revised Code 3375.41, does hereby award the following contracts for the Lane Road Branch Library Site & Foundation Maintenance Project:

Excavation and Drainage Package: G & G Enterprises, 5907 Renie Road, Bellville, OH 44813 in the amount of \$67,988.00, which includes the Base Bid of \$59,996.00 and Alternate One (for additional grading and mound removing) in the amount of \$7,992.00.

Waterproofing: Terry Corporation, 750 Albany Street, Dayton, OH 45408 in the amount of \$45,828.00.

AND BE IT FURTHER RESOLVED that the Board of Trustees of the Upper Arlington Public Library does hereby authorize the Board President to sign the contracts with G & G Enterprises and Terry Corporation on behalf of the Board, upon review of the contracts by the library's legal counsel.

Perera made a motion to approve Resolution 22-07. Kurfees seconded the motion. VOTING AYE: Perera, Gilligan, Magill, Burtch and Kurfees. VOTING NAY: None.

Forgos asked if the Board wished to resume discussions with the Parks and Recreation division from the city regarding the Lane Road parking lot, or if the Board wished to wait until after the levy results were known. Perera said that it seemed reasonable to wait until the financial picture for the library was clarified.

Following some discussion regarding other factors involved in the Lane Road project costs, the Board reached consensus that waiting until after the election to renew discussions with the city would be the best course to take.

RESOLUTION 23-07

To Approve Change Order for Main Library Cooling Tower Replacement Project

BE IT RESOLVED that the Board of Trustees of the Upper Arlington Public Library hereby approves the following change order in the contract with Vaughn Industries for the Main Library Cooling Tower Replacement Project:

Remove and replace the deteriorated existing piping and insulation; rod out the chiller

ADDITION TO CONTRACT **\$5,747.12**

NEW CONTRACT AMOUNT **\$46,147.12**

Perera made a motion to approve Resolution 23-07. Magill seconded the motion. VOTING AYE: Perera, Gilligan, Magill, Burtch and Kurfees. VOTING NAY: None.

Forgos said that once some electrical control interfacing was completed, the installation of the cooling tower would be finished and it would be ready to put into operation.

Forgos showed the Board members the finished plaque to be installed at Miller Park.

ADJOURNMENT

Magill made a motion to adjourn the meeting. Burtch seconded the motion. VOTING AYE: Perera, Gilligan, Magill, Burtch and Kurfees. VOTING NAY: None. The meeting was adjourned at 7:50 a.m.

Brian Perera, Vice-President

Megan Gilligan, Secretary