



**UPPER ARLINGTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES SPECIAL MEETING MINUTES**  
**TUESDAY, MARCH 24, 2020 AT 5 PM**

Due to the ongoing situation with COVID-19, the Ohio Attorney General, Dave Yost, has provided written guidance regarding Ohio's Open Meeting Act (OMA) permitting a member of the public body to appear at a public meeting via teleconference.

With this consideration in mind, the Upper Arlington Public Library hosted this Special Meeting live via the Library's youtube channel located at the following URL: <http://board.ualibrary.org>

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The meeting was called to order at 5:04 p.m.

**IN ATTENDANCE**

**BOARD MEMBERS:** Kevin Fix, Stephen Flynn, Peter Hahn, Kate Hare, Gloria Heydlauff, William J. Shkurti, and John M. Yesso.

**STAFF:** Beth Hatch, Director; Kate Porter, Assistant Director; Greg Ramage, Director of Support Services; Lori Piergallini, Fiscal Officer; Julie Whitt, Human Resources Manager; and Allison Frew, Executive Assistant.

**RESOLUTION OF FINANCIAL OBLIGATIONS DURING LIBRARY CLOSURE**

The Fiscal Officer updated the Board on the current status of the Library's financial obligations, which includes issuing payments to vendors and staff payroll.

The Fiscal Officer informed the Board that there is an invoice over \$50,000 that will need the wet signature of the Fiscal Officer and the Board President. Since the Governor issued the Stay At Home Order, the Fiscal Officer requested permission to sign the check on behalf of the President and write her own initials next to the signature. The President approved of this plan.

RESOLUTION 12-20

**Payment of Financial Obligations During Emergency Closure**

*BE IT RESOLVED*, That the Board of Trustees of the Upper Arlington Public Library acknowledges and authorizes the payment of payroll to all employees during the emergency closing of the Library due to the **COVID-19 (Coronavirus) Outbreak** beginning March 14, 2020.

In addition, the Board of Trustees authorizes the Fiscal Office to continue the fiscal operations of the Library during this closure and to pay all financial obligations due; including payroll and the payment of bills.

*BE IT FURTHER RESOLVED*, That the Board of Trustees of the Upper Arlington Public Library does hereby approve the payment of payroll during the emergency closure of the Library due to the COVID-19 pandemic and for the Fiscal Officer to continue fiscal operations and satisfy all financial obligations of the Library during this closure.

### SIGNATURE SHEET

Resolution No. 12-20

3/24/2020

Upon the motion of Trustee Kevin Fix, seconded by Trustee William Shkurti, the Board approved the Resolution of Payment of Financial Obligations During Emergency Closure.

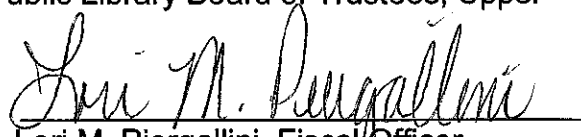
#### Roll Call Vote:

Kevin Fix	Aye
Stephen Flynn	Aye
Peter Hahn, Vice President	Aye
Kate Hare	Aye
Gloria Heydlauff, President	Aye
William J. Shkurti	Aye
John M. Yesso, Secretary	Aye

Upper Arlington Public Library Board of Trustees  
Upper Arlington, Ohio

### CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.

  
Lori M. Piergallini, Fiscal Officer  
Upper Arlington Public Library  
Upper Arlington, Ohio

### ADJOURNMENT

Stephen Flynn made a motion to adjourn the meeting. Peter Hahn seconded the motion.


#### Voting:


Gloria Heydlauff, President	Aye
Peter Hahn, Vice President	Aye
John M. Yesso, Secretary	Aye

Kevin Fix  
Steven Flynn  
Kate Hare  
William J. Shkurti

Aye  
Aye  
Aye  
Aye

The meeting was adjourned at 5:12 p.m.

  
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Gloria Heydlauff, President

  
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John M. Yesso, Secretary